

NOTICE OF KEY DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 between 17 December and 23 April 2015



Notice is hereby given of:

Key decisions that will be taken by Cabinet, individual Portfolio Holders or Officers
Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

(1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards

(2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact
Maggie Jennings on 01954 713029 or by e-mailing Maggie.Jennings@scambs.gov.uk*

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)

Information relating to any individual

Information which is likely to reveal the identity of an individual

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Information which reveals that the authority proposes:

to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

to make an Order or Direction under any enactment

Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Ray Manning

Councillor Simon Edwards

Councillor Mark Howell

Councillor Mick Martin

Robert Turner

Councillor David Whiteman-Downes

Councillor Tim Wotherspoon

Councillor Nick Wright

Leader of the Council

Deputy Leader and Finance and Staffing

Housing

Environmental Services

Corporate and Customer Services

Planning

Strategic Planning and Transportation

Economic Development

Key and non-key decisions expected to be made from 17 December 2014

Decision to be made	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Setting of Council Tax Base Key	Chief Finance Officer	December 2014		Finance and Staffing Portfolio Holder Katie Brown, Revenues Manager	Decision Notice (publication expected in December 2014)
Local Government Finance Settlement Update Non-Key	Cabinet	15 January 2015		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services	Report for information only (publication expected 7 January 2015)
Northstowe Phase 2: Public Service Delivery and Requirements Key	Cabinet	15 January 2015		Strategic Planning and Transportation Portfolio Holder Lois Bowser, Northstowe Team Leader	Report (publication expected 7 January 2015)
Treasury Management Quarterly Investment Review 2014/15	Finance and Staffing Portfolio Holder Finance and Staffing	20 January 2015 21 April 2015		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director,	Report (publication expected 12 January 2015) Report (publication

Non-Key	Portfolio Holder			Corporate Services, John Garnham, Head of Finance, Policy & Performance, Sally Smart, Principal Accountant Financial & Systems	expected 13 April 2015)
Write-Offs 2014/15 Key	Finance and Staffing Portfolio Holder	20 January 2015		Finance and Staffing Portfolio Holder	Report (publication expected 12 January 2015)
	Finance and Staffing Portfolio Holder	22 April 2015		Katie Brown, Revenues Manager	Report (publication expected 13 April 2015)
Revenues and Benefits Performance Report Non-Key	Finance and Staffing Portfolio Holder	20 January 2015		Finance and Staffing Portfolio Holder	Q2 Report (publication expected 12 January 2015)
	Finance and Staffing Portfolio Holder	21 April 2015		Katie Brown, Revenues Manager	Q3 Report (publication expected 13 April 2015)
Annual Pay Policy Statement 2015/16 Non-Key	Council	29 January 2015		Leader of Council Susan Gardner Craig, Human Resources Manager	Report with recommendation from the Employment Committee (publication expected 21 January 2015)

Localised Council Tax Support Scheme 2014/15 Key	Council	29 January 2015		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Dawn Graham, Benefits Manager	Report (publication expected 21 January 2015)
Local Plan update Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder Caroline Hunt, Planning Policy Manager	Report (publication expected 26 January 2015)
Affordable Housing Supplementary Planning Document - Consultation Non-Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder David Roberts, Principal Planning Officer	Report (publication expected 26 January 2015)
Flood and Water Management Supplementary Planning Document - Consultation Non-Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder Jonathan Dixon, Principal Planning Policy Officer (Transport)	Report (publication expected 26 January 2015)

GAMLINGAY; Designation of Neighbourhood Area Non-Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder Alison Talkington, Senior Planning Policy Officer	Report (publication expected 26 January 2015)
Section 106 Performance Report Non-Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder James Fisher, S106 Officer	Report for information only (publication expected 26 January 2015)
Gypsy and Traveller Update Non-Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder Stephen Hills, Affordable Homes Director, Jo Mills, Planning and New Communities Director	Report for information (publication expected 26 January 2015)
Community Infrastructure Levy (CIL) Update Non-Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder James Fisher, S106 Officer	Report (publication expected 26 January 2015)
Local Development Framework Annual Monitoring Report	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder	Report (publication expected 26 January 2015)

2013-14 - Part 2 Non-Key				Jennifer Nuttycombe, Planning Policy Officer	
South Cambs Local Plan: Responding to consultation with landowners of local green space Key	Planning Portfolio Holder	03 February 2015		Planning Portfolio Holder Alison Talkington, Senior Planning Policy Officer	Report (publication expected 26 January 2015)
Position Statement: Finance, Performance and Risk 2014/15 Non-Key	Cabinet	12 February 2015		Corporate and Customer Services Portfolio Holder John Garnham, Head of Finance, Policy & Performance, Richard May, Policy and Performance Manager, Graham Smith, Management Accountant	Q3 Report and appendices (publication expected 4 February 2015)
Treasury Management & Investment and Borrowing Strategy 2015/16 Key	Cabinet Council	12 February 2015 26 February 2015		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services,	Report with recommendation to Council (publication expected 4 February 2014)

				John Garnham, Head of Finance, Policy & Performance, Sally Smart, Principal Accountant Financial & Systems	
<p>Medium Term Financial Strategy (General Fund Budget 2015?16 including Council Tax Setting), Housing Revenue Account (including Housing Rents), Capital Programme 2015/16-2019/20 and Treasury Management Strategy (Revised 2014/15 and 2015/16)</p> <p>Key</p>	<p>Cabinet</p> <p>Council</p>	<p>12 February 2015</p> <p>26 February 2015</p>		<p>Finance and Staffing Portfolio Holder</p> <p>Alex Colyer, Executive Director, Corporate Services</p>	<p>Report and appendices with recommendations to Council (publication expected 4 February 2015)</p>
<p>Swavesey Byways Rate 2015/16</p> <p>Non-Key</p>	<p>Council</p>	<p>26 February 2015</p>		<p>Environmental Services Portfolio Holder</p> <p>Pat Matthews, Drainage Manager</p>	<p>Report with recommendation from the Swavesey Byways Advisory Group (publication expected 18 February 2015)</p>

<p>Risk Management Strategy</p> <p>Non-Key</p>	<p>Corporate Governance Committee</p> <p>Council</p>	<p>27 March 2015</p> <p>23 April 2015</p>		<p>Cllr Francis Burkitt</p> <p>John Garnham, Head of Finance, Policy & Performance</p>	<p>Report and Strategy (publication expected 19 March 2015) referred to Council for ratification</p>
<p>Joint Waste Collection Service with Cambridge City Council: Fleet and Maintenance Arrangements</p> <p>Key</p>	<p>Cabinet</p>	<p>09 April 2015</p>		<p>Environmental Services Portfolio Holder</p> <p>Mike Hill, Health and Environmental Services Director</p>	<p>Report (publication expected 1 April 2015)</p>